RASHTRIYA CHEMICALS & FERTILIZERS LIMITED
(A Government of India Undertaking)
Administrative Building, Chembur, Mumbai 400 074. Maharashtra, INDIA
Phone: 022- 2552 2439/2957/2372
Corporate Identification Number : L24110MH1978GOI020185

DOCUMENTS FOR PRE-QUALIFICATION OF MANUFACTURERS FOR SUPPLY OF HDPE WOVEN BAGS FOR PACKING NEEM COATED UREA FERTILIZER AT THAL & TROMBAY

TENDERS ARE ISSUED ON LIMITED TENDER BASIS ON BIDDERS WHO ARE ALREADY PREQUALIFIED FOR SUPPLY OF HDPE BAGS AT RCF. OTHER VENDORS INTERESTED IN QUOTING IN OUR FUTURE TENDERS FOR THIS ITEM, MAY VISIT WWW.RCFLTD.COM FOR DETAILS OF REGISTRATION/PREQUALIFICATION.

UNSOLICITED BIDS WILL NOT BE ACCEPTED IN THIS TENDER. HOWEVER OTHER NEW VENDORS INTERESTED IN THEIR PRE-QUALIFICATION MAY SUBMIT DOCUMENTS AS PER PREQUALIFICATION CRITERIA FOR HDPE BAGS, ATTACHED AT ANNEXURES OF NIT AND ALL REQUIRED DOCUMENTS MAY BE SEND TO FOLLOWING ADDRESS:

DEPUTY GENERAL MANAGER (PURCHASE),
ROOM NO.: 12, GROUND FLOOR, ADMINISTRATIVE BUILDING,
RASHTRIYA CHEMICALS AND FERTILIZERS LTD.,
CHEMBUR, MUMBAI – 400074.

Contacts:

1) **Mr. Kumar Amitabh (Tel: +91 022 2552 2957), e-mail: amitabh@rcfltd.com**
2) **Mr. Hemant Munde (Tel: +91 022 2552 2372), e-mail: hkmunde@rcfltd.com**
3) **Mrs. Sandeep Sonavale (Tel: +91 022 2552 2439), e-mail: sssonavale@rcfltd.com**

{ UNDERTAKING ABOUT COMMON DIRECTORS/PARTNERS/ INTEREST IN OTHER ASSOCIATED UNITS/ COMPANIES}

{To be submitted by Independent Chartered Accountant of the bidder along with their offer}

Ref: RCF NIT
To
M/s. RCF Ltd.
Mumbai

Attention: D.G.M.(P)

We / I (Director/Partner of the firm) hereby declares that , following are associated firms in which We/ I (Directors/Partners) having interest.

Name of Units:

Sr. no	Name of Firms	Area of Business
1	M/s.	
2	M/s.	
3	M/s.	
4	M/s.	

In case Bidder has no associated firm and/or none of the Directors / Partners have any interest in any other firms, please mention "Nil" against the above point.

We understand that if We /I have any associated firms or our Directors/ Partners has any interest in any other units, RCF reserves the right to register any one unit out of the units owned by the same owners/ directors the decision to consider our application.

In this regards, Bidder shall give following undertaking:

a) We / I , Directors / Partners(Bidder) do not have controlling partner (s) in common in any other associated firm;
OR
b) We / I , Directors / Partners(Bidder) are not receiving or have received any direct or indirect subsidy/ financial stake from any of them;
OR
c) We / I , Directors / Partners(Bidder) do not have the same legal representative/agent for purposes of this bid;
OR
d) We / I (Name of the associated firms) do not have relationship with each other, directly or through common third Parties, that puts us in a position to have access to information about or influence on the bid of another Bidder."

Signed hereunder, in confirmation of above.

Signature with company seal *Signature and stamp of CA*

Name –

Designation within Company / Organization – *UDIN No.*

Company / Organization –

MANDATORY DOCUMENTS/DETAILS TO BEFURNISHED BY PARTIES APPLYING FOR PRE-QUALIFICATION.

1 Name of the Vendor with full address and Tel. No., Fax No. etc.
(Vendors with works at a distance of more than 2000 kms. shall not be considered)

2. Address of Corporate Office, Tel. No., Fax No., e-mail address etc.

3. Address of Plant site(s) with Tel No., Fax No. etc.

4 Name of Contact Person: (a) At Factory with Tel no. & Mobile no.
(b)At Office with Tel no. & Mobile no.

5. Name and Address of Proprietor/ M.D. with Telephone No. & Mobile no. and Residential Address with Tel. No.

6. Name and Addresses of Partners/Share-holders along with Telephone Nos., Mobile no. and Fax Nos.

7. Year of Establishment and Year-wise details of expansion/modifications carried out.
(Vendors having less than 3 years' experience shall not be considered)

8. Capacity of the Unit in terms of Lakh Bags/month or MT/month and No .of shifts plant is operated.
(Vendors having capacity of less than 2 Lakh Bags/Month shall not be considered)

9. Capacity Utilization per year, during the last 3 years. The same should be supported by relevant details/documents.
(Vendors having Capacity Utilization of less than 10% shall not be considered)

10. Power Facilities details (Electricity supplier, capacity) with details of Diesel Generator Set, if any (Capacity & Make)

11. Sources of Raw Materials :(a)Name & address of HDPE Manufacturer.
(b) Name & address of LDPE Manufacturer.
~~(c) Name & address of HMHDPE Manufacturer.~~
Provide the details of the nearest dealer of the above raw materials in the locality of your factory.

12. Details of Machinery:
(a)Detail of Looms (Nos., Make, Circular/Flat, Capacity of each, etc.).
(b)Detail of Extruders (Nos., Make, Capacity of each, etc.).
(c)Details of Lamination Unit (Nos., Make, Capacity of each, etc.)
(if not own, then the details of the Company where it is being done) Whether Chiller is available?
(d)Details of Stitching Machines (Nos., Make, Capacity of each, etc.).
(e)Details of Printing Machines (Nos., Make, Capacity of each, etc.).

13. (a) Brand name of Ink used for printing and details of Ink-manufacturer with address, Tel. no. & Fax no.
(b) Whether facility of corona printing available.

14. Frequency of In-Process Quality Checks.15. In-House Testing Facilities & particular of equipments.
(Vendors not having In-House Testing Facilities shall not be considered)

16. Man Power

1. Technical with Qualification.
2. Non-Technical.
3. Managerial/Supervisory.

17. Any manufacturing constraints.

~~18. Whether capable of making laminated HDPE bags with HMHDPE liner hemmed at the top and stitched at the bottom, with colour specified by RCF.~~

~~19. Whether capable of making outside laminated PP bags.~~

20. Whether capable of making HDPE bags with LDPE lamination? If yes, provide details of facilities.

21 **a**. Vendor must have supplied minimum 20 lakh HDPE bags to Fertilizer/Chemical Process Industries in each of the last three financial years , i.e. 2022-2023, 2023-2024 & 2024-2025.
Vendor to submit the copies of Purchase Orders placed by Fertilizer/Chemical Process Industries and executed during these 3 years, mentioned above.

b. Vendor to submit Certificate from its major customers clearly mentioning the satisfactory completion of the contract OR furnish the following details of their customers:
i. Name Of Customer and order reference no.
ii. Contact No.
iii. Email id
iv. Name of contact Person
RCF will correspond with the customers and seek clarifications regarding the vendor's performance. If satisfactory reply is not received within reasonable time, the offer of such vendors will not be considered for further evaluation.

OR

Vendor to submit on their Company`s letter head the self-certification of quantity of bags supplied against each of the above POs per year and declaring that they have successfully executed these orders, as per format attached as Annexure-XVII of NIT.
The self-certification has to be endorsed by CA and shall mention UDIN no. on the same. The same shall have to be supported by copies of Purchase Orders placed.

22. Copies of the following documents to be submitted:
a) Copy of Registration Certificate of Industrial Unit/ License to work.
b) Copy of Latest Memorandum of Association and Article of Association and/or Partnership Deed, as the case may be.
c) Copy of GST Registration
d) Copy of PAN card.
e) In view of fulfilling of compliances of Plastic waste management rule 2016, vendor shall have valid registration on CPCB EPR Portal and submit valid registration certificate.

f) **Financial Soundness:**

Net worth of the Bidder firm should not be negative on '31st March 2025'. [i.e. The net worth of the Bidder should not be negative in the balance sheet of last financial year (FY 2024-25)].

AND

Net Worth of bidder should not have eroded by more than 30% (thirty percent) in the last three years, ending on '31st March 2025'. [i.e. The net worth of last financial year (FY 2024-25) should not be less than 70% compared to the 3rd last financial year (FY 2022-23)].

The bidder to submit the documentary proof e.g. audited balance sheet, P&L account etc. for the same with Net Worth Certificate duly certified by practising CA with membership number, seal, signed and UDIN number.

In case the date of constitution/ incorporation of the bidder is less than 3 years old, the following will be applicable:

- The Net Worth in each of these years should not be negative.
- Net Worth in respect of the immediate previous financial year should not have eroded more 30 percent than that of its previously audited financial statement.

In case the Bidder has completed financial statements of only preceding year, the clause of net worth erosion will not be applicable.

g) Audited Balance sheet for following three financial years (FY 2022-2023, 2023-24 & 2024-25) (Vendors having Average Turnover during these three financial years of less than Rs. 3 crores shall not be considered).

h) Independent Chartered Accountant's Certificate furnishing the names of any associated units of the Applicant or names of any units in which any of the Directors/Partners has any interest. In case Applicant has no associated unit and/or none of the Directors / Partners have any interest in any other units, certificate to be furnished to this effect. For such cases where the Vendor has any associated units or the Directors/ Partners of the Applicant has any interest in any other units, the decision to consider their application any further shall lie solely with RCF. RCF reserves the right to register any one unit out of the units owned by the same owners/ directors.

23. <u>**FOR MSE VENDORS**: To encourage and promote participation of MSE vendors, the pre-qualification criteria with reference to experience and turnover as mentioned at point nos. 7, 21 and 22 shall be as mentioned below. All other criteria shall be applicable as mentioned above:</u>

(a) Year of Establishment and Year-wise details of expansion/modifications carried out.(<u>MSE Vendors should have experience of minimum 1 year (MSE Vendors having less than 1 year experience shall not be considered</u>)

(b) Vendor must have supplied minimum 7 Lakh HDPE bags to Fertilizer/Chemical Process Industries in the last 1 financial year, i.e. 2024-20245
Vendor to submit the copies of Purchase Orders placed by Fertilizer/Chemical Process Industries and executed during this year mentioned above.

(c) Vendor to submit Certificate from their customers clearly mentioning the satisfactory completion of the contract OR furnish the following details of their major customers:
i. Name of Customer and order reference no.
ii. Contact No.
iii. Email id
iv. Name of contact Person
RCF will correspond with the customers and seek clarifications regarding the vendor's performance. If satisfactory reply is not received within reasonable time, the offer of such vendors will not be considered for further evaluation

OR

Vendor to submit on their Company`s letter head the self-certification of quantity of bags supplied against each of the above POs per year and declaring that they have successfully executed these orders, as per format attached as Annexure-XVII of NIT.
The self-certification has to be endorsed by CA and shall mention UDIN no. on the same.

The same shall have to be supported by copies of Purchase Orders placed. (Vendor having orders of less than 7 Lakh HDPE bags to Fertilizer/Chemical Process Industries in the last 1 financial year, i.e. FY 2024-2025, shall not be considered).

(d) Audited Balance sheet for last year. (Vendors having Turnover of less than Rs. 1 crore in the financial year – 2024-2025 shall not be considered)

NOTE: The vendors shall note that the minimum requirement mentioned above shall be used only for further evaluation of their application for pre-qualification. The vendors shall be pre-qualified, only after over all evaluation of their application based on the various details furnished by them as per above.

Notes:

1. Declaration of UDYAM registration number by MSE bidders on CPP/GeM portal is mandatory, failing which bidders will not be allowed to enjoy benefits of PP Policy as per MSMEs order, 2012. copy of this registration / declaration shall be submitted with your application.

PRE-QUALIFICATION FOR START-UPS:

Any vendor shall be considered as Start-Up if the fulfill the following criteria:

- Proof of issue of Real Time Recognition Number from DIPP (Department of Industrial Policy and Promotion) as Start-up.
- Year of Establishment shall not be more than ten years from the due date of the tender.
- Audited Balance sheet since incorporation. Any year's turnover shall not be more than Rs 100 crores.

Start-ups meeting the above criteria shall be considered for order quantity reserved for Start-ups as mentioned in the NIT after matching the lowest rate. They shall be considered for this reserved quantity for a period of 3 years from the date of their pre-qualification. After a period of three years they need to qualify through the normal pre-qualification process mentioned above. Such Start-ups shall not be a part of RCF's pre-qualified vendor list for procurement of HDPE bags.

PRE-QUALIFICATION EVALUATION CRITERIA AND METHODS – Non MSE's

A. Criteria for Selection of the Vendors:

Applications from the vendors shall be evaluated on the following:

1) Number of years of experience
2) Experience of supplying to Fertilizer/Chemical companies'
3) Production capacity
4) Capacity utilization
5) Proximity to RCF
6) Financial performance

Minimum requirement against each of the above criteria would have to be fulfilled by the applicant, for being considered further. In case applicant does not meet the minimum requirement against any one of the criteria, their application shall be rejected outright.

Points shall be allotted to the applicant, meeting the minimum requirements, against each of the above criteria, based on the evaluation methodology. The cumulative points/ marks allotted to the applicants must be above the bench mark (minimum amount of points/marks) set for pre-qualification. The benchmark or minimum points/marks required would be 50. In case applicant does not meet the benchmark, their application shall not be considered any further and rejected.

The applicant whose points/marks are above this benchmark would be considered for further scrutiny. The works of such applicants would be visited by the committees from RCF. These committees would check the authenticity of the claims made by the applicants. If any deviation is found in the facts vis-à-vis the information furnished by the applicant during the visit, their application shall be rejected outright.

The vendor whose application fulfills all the above criteria would be considered in the list for pre-qualification. The list of vendors so arrived at, shall be put up by the Working Level Committee to the Board of Directors/Empowered Committee for due approval.

B) Methodology for Evaluation:

Points/marks to be allotted against each of the pre-qualification criteria shall be as follows.

i. No. of Years of experience: 10 marks
ii. No. of bags supplied: 50 marks
iii. Production Capacity: 10 marks
iv. Capacity Utilization: 10 marks
v. Proximity to RCF: 10 marks
vi. Financial Performance: 10 marks

1) Number of Years of Experience (during last three years, 2022-2023, 2023-2024 & 2024-2025) : 10 marks

Maximum 10 marks are to be allotted for the number of years of experience. The allotment shall be carried out as given below:

Sr. No.	Experience	Points/Marks
(i)	Less than 3 years	0 marks
(ii)	Above 10 years	10 marks
(iii)	Between 3 to 10 years	Pro-rata

Applicants with experience of LESS THAN 3 YEARS shall not be considered for further evaluation and rejected outright.

2) Supplies to Fertilizer/Chemical Companies : 50 marks

Maximum 50 marks are to be allotted for the supplies carried out to Fertilizer / Chemicals Process Companies. The allotment shall be carried out as given below:

Sr. No.	Supplies to Fertilizer Manufacturers/ Fertilizer sector / Chemical Process Industries during last three years (during last three years, 2022-2023, 2023-2024 & 2024-2025))	Points/Marks
(i)	Supply of more than 100 lakh HDPE bags per year to Fertilizer Manufacturers/ Fertilizer sector / Chemical Process Industries during last three years	50
(ii)	Supply of more than 80 lakh to 100 lakh HDPE bags per year to Fertilizer Manufacturers/ Fertilizer sector / Chemical Process Industries during last three years	40
(iii)	Supply of more than 60 lakh to 80 lakh HDPE bags per year to Fertilizer Manufacturers/ Fertilizer sector / Chemical Process Industries during last three years	30
(iv)	Supply of more than 40 lakh to 60 lakh HDPE bags per year to Fertilizer Manufacturers/ Fertilizer sector / Chemical Process Industries during last three years	20
(v)	Supply of 20 lakh to 40 lakh HDPE bags per year to Fertilizer Manufacturers/ Fertilizer sector / Chemical Process Industries during last three years	10

Applicants with supplies less than 20 lakh bags / year to Fertilizer/Chemical process industry shall not be considered any further and rejected outright.

3) Production Capacity : 10 marks

Maximum 10 marks are to be allotted for the production capacity. The allotment shall be carried out as given below:

Sr. No.	Production Capacity	Points/Marks
(i)	Less than 2 Lakh bags/month	0 marks
(ii)	Above 8 Lakh bags/month	10 marks
(iii)	Between 2 to 8 Lakh bags / month	Pro-rata

Applicants with Production Capacity of LESS THAN 2 lakh bags/month shall not be considered any further and rejected outright.

<u>The maximum quantity that can be ordered shall be fixed at 40 % of the annual production capacity of the concerned vendor.</u>

4) Capacity Utilization : 10 marks

Maximum 10 marks are to be allotted for the Capacity Utilization. The allotment shall be carried out as given below:

Sr. No.	Average Capacity Utilization of the last three years (during last three years, 2022-2023, 2023-2024 & 2024-2025)	Points/Marks
(i)	Less than 10%	0 marks
(ii)	Above 50%	10 marks
(iii)	Between 10% to 50%	Pro-rata

Applicants with Capacity Utilization of LESS THAN 10% shall not be considered any further and rejected outright.

5) Proximity to RCF : 10 marks

Maximum 10 marks are to be allotted for distance of the applicant's works from RCF. The allotment shall be carried out as given below:

Sr. No.	Distance Of Works From RCF	Points/Marks
(i)	More than 2000 kms.	0 marks
(ii)	Less than 200 kms.	10 marks
(iii)	Between 2000 kms. To 200 kms.	Pro-rata

Applicants with works at a distance of MORE THAN 2000 kms. shall not be considered any further and rejected outright.

6) Financial Performance : 10 marks

Maximum 10 marks are to be allocated for financial performance of the party keeping the following guidelines:
Maximum 10 marks are to be allotted for financial performance of the applicant. The allotment shall be carried out as given below:

Sr. No.	Average Annual Turnover of the three financial years (2022-2023, 2023-2024 & 2024-2025)	Points/Marks
(i)	Below Rs 3 crores	0 marks
(ii)	Above Rs 10 crores	10 marks
(iii)	Between Rs 3 crores to Rs 10 crores	Pro-rata
Note :	Certificate/ documents issued by Chartered Accountant without UDIN Number will not considered valid.	

Vendors having average turnover less than Rs 3 Crores will not be considered.

7) **Financial Soundness:**

Net worth of the Bidder firm should not be negative on ‘31st March 2025’. [i.e. The net worth of the Bidder should not be negative in the balance sheet of last financial year (FY 2024-25)].

AND

Net Worth of bidder should not have eroded by more than 30% (thirty percent) in the last three years, ending on ‘31st March 2025’. [i.e. The net worth of last financial year (FY 2024-25) should not be less than 70% compared to the 3rd last financial year (FY 2022-23)].

The bidder to submit the documentary proof e.g. audited balance sheet, P&L account etc. for the same with Net Worth Certificate duly certified by practising CA with membership number, seal, signed and UDIN number.

In case the date of constitution/ incorporation of the bidder is less than 3 years old, the following will be applicable:

- The Net Worth in each of these years should not be negative.
- Net Worth in respect of the immediate previous financial year should not have eroded more 30 percent than that of its previously audited financial statement.

In case the Bidder has completed financial statements of only preceding year, the clause of net worth erosion will not be applicable.

THE MAXIMUM QUANTITY THAT CAN BE ORDERED SHALL BE FIXED AT 40% OF THE ANNUAL PRODUCTION CAPACITY OF THE CONCERNED VENDOR.

PRE-QUALIFICATION EVALUATION CRITERIA AND METHODS – FOR MSEs.

A. Criteria for Selection of the Vendors:

Applications from the vendors shall be evaluated on the following:

1. Number of years of experience
2. Experience of supplying to Fertilizer/Chemical companies'
3. Production capacity
4. Capacity utilization
5. Proximity to RCF
6. Financial performance

Minimum requirement against each of the above criteria would have to be fulfilled by the applicant, for being considered further. In case applicant does not meet the minimum requirement against any one of the criteria, their application shall be rejected outright.

Points shall be allotted to the applicant, meeting the minimum requirements, against each of the above criteria, based on the evaluation methodology. The cumulative points/ marks allotted to the applicants must be above the bench mark (minimum amount of points/marks) set for pre-qualification. The benchmark or minimum points/marks required would be 50. In case applicant does not meet the benchmark, their application shall not be considered any further and rejected.

The applicant whose points/marks are above this benchmark would be considered for further scrutiny. The works of such applicants would be visited by the committees from RCF. These committees would check the authenticity of the claims made by the applicants. If any deviation is found in the facts vis-à-vis the information furnished by the applicant during the visit, their application shall be rejected outright.

The vendor whose application fulfills all the above criteria would be considered in the list for pre-qualification. The list of vendors so arrived at, shall be put up by the Working Level Committee to the Board of Directors/Empowered Committee for due approval.

B) Methodology for Evaluation:

Points/marks to be allotted against each of the pre-qualification criteria shall be as follows.

i. No. of Years of experience: 10 marks
ii. No. of bags supplied: 50 marks
iii. Production Capacity: 10 marks
iv. Capacity Utilization: 10 marks
v. Proximity to RCF: 10 marks
vi. Financial Performance: 10 marks

1. Number of Years of Experience : 10 marks

Maximum 10 marks are to be allotted for the number of years of experience. The allotment shall be carried out as given below:

Sr. No.	Experience	Points/Marks
(i)	Less than 1 years	0 marks
(ii)	Above 3 years	10 marks
(iii)	Between 1 to 03 years	Pro-rata

Applicants with experience of LESS THAN 1 YEAR shall not be considered for further evaluation and rejected outright.

2. Supplies to Fertilizer/Chemical Companies : 50 marks

Maximum 50 marks are to be allotted for the supplies carried out to Fertilizer / Chemicals Process Companies. The allotment shall be carried out as given below:

Sr. No.	Supplies to Fertilizer Manufacturers/ Fertilizer sector / Chemical Process Industries (during last three years, 2023, 2023-2024 & 2024-2025)	Points/Marks
(i)	Supply of more than 35 lakhs HDPE bags per year to Fertilizer Manufacturers/ Fertilizer sector / Chemical Process Industries during last three years	50
(ii)	Supply of more than 28 lakhs to 35 lakhs HDPE bags per year to Fertilizer Manufacturers/ Fertilizer sector / Chemical Process Industries during last three years	40
(iii)	Supply of more than 21 lakhs to 28 lakhs HDPE bags per year to Fertilizer Manufacturers/ Fertilizer sector / Chemical Process Industries during last three years	30
(iv)	Supply of more than 14 lakhs to 21 lakhs HDPE bags per year to Fertilizer Manufacturers/ Fertilizer sector / Chemical Process Industries during last three years	20
(v)	Supply of 07 lakhs to 14 lakhs HDPE bags per year to Fertilizer Manufacturers/ Fertilizer sector / Chemical Process Industries during last three years	10

Applicants with supplies less than 07 lakh bags / year to Fertilizer/Chemical process industry shall not be considered any further and rejected outright. Average score is considered for last applicable years {Min 1 year (last financial year i.e. 2024-2025) and max. 3 years}.

3. **Production Capacity : 10 marks**

Maximum 10 marks are to be allotted for the production capacity. The allotment shall be carried out as given below:

Sr. No.	Production Capacity	Points/Marks
(i)	Less than 2 Lakh bags/month	0 marks
(ii)	Above 8 Lakh bags/month	10 marks
(iii)	Between 2 to 8 Lakh bags / month	Pro-rata

Applicants with Production Capacity of LESS THAN 2 lakh bags/month shall not be considered any further and rejected outright.

4. **Capacity Utilization : 10 marks**

Maximum 10 marks are to be allotted for the Capacity Utilization. The allotment shall be carried out as given below:

Sr. No.	Average Capacity Utilization of the last three financial years 2022-2023, 2023-2024 & 2024-2025	Points/Marks
(i)	Less than 10%	0 marks
(ii)	Above 50%	10 marks
(iii)	Between 10% to 50%	Pro-rata

Applicants with Capacity Utilization of LESS THAN 10% shall not be considered any further and rejected outright.

5. **Proximity to RCF : 10 marks**

Maximum 10 marks are to be allotted for distance of the applicant's works from RCF. The allotment shall be carried out as given below:

Sr. No.	Distance Of Works From RCF	Points/Marks
(i)	More than 2000 kms	0 marks
(ii)	Less than 200 kms.	10 marks
(iii)	Between 2000 kms. To 200 kms.	Pro-rata

Applicants with works at a distance of MORE THAN 2000 kms. shall not be considered any further and rejected outright.

6. Financial Performance : 10 marks

Maximum 10 marks are to be allocated for financial performance of the party keeping the following guide lines:
Maximum 10 marks are to be allotted for financial performance of the applicant. The allotment shall be carried out as given below:

Sr. No.	Average Annual Turnover of the three financial years (during last three years 2022-2023, 2023-2024 & 2024-2025)	Points/Marks
(i)	Below Rs 1 crore	0 marks
(ii)	Above Rs 03 crores	10 marks
(iii)	Between Rs 1 crore to Rs 03 crores	Pro-rata
Note:	Certificate/ documents issued by Chartered Accountant without UDIN Number will not considered valid.	

Vendors having average turnover less than Rs 1 crore will not be considered.
THE MAXIMUM QUANTITY THAT CAN BE ORDERED SHALL BE FIXED AT 40% OF THE ANNUAL PRODUCTION CAPACITY.

8) **Financial Soundness:**

Net worth of the Bidder firm should not be negative on '31st March 2025'. [i.e. The net worth of the Bidder should not be negative in the balance sheet of last financial year (FY 2024-25)].

AND

Net Worth of bidder should not have eroded by more than 30% (thirty percent) in the last three years, ending on '31st March 2025'. [i.e. The net worth of last financial year (FY 2024-25) should not be less than 70% compared to the 3rd last financial year (FY 2022-23)].

The bidder to submit the documentary proof e.g. audited balance sheet, P&L account etc. for the same with Net Worth Certificate duly certified by practising CA with membership number, seal, signed and UDIN number.

In case the date of constitution/ incorporation of the bidder is less than 3 years old, the following will be applicable:

- The Net Worth in each of these years should not be negative.
- Net Worth in respect of the immediate previous financial year should not have eroded more 30 percent than that of its previously audited financial statement.

In case the Bidder has completed financial statements of only preceding year, the clause of net worth erosion will not be applicable.

THE MAXIMUM QUANTITY THAT CAN BE ORDERED SHALL BE FIXED AT 40% OF THE ANNUAL PRODUCTION CAPACITY OF THE CONCERNED VENDOR.

ANNEXURE – XVI

Please fill the details in front of each criteria mentioned below and submit along with the application	
Please submit Scanned copies of SUPPORTING DOCUMENTS with the application	
PRE-QUALIFICATION DETAILS	
GENERAL INFORMATION DETAILS	
1. NAME OF BIDDER:	
2. Address of the Firm	
3. Office Tel. No.	
4. e- mail ID	
5. Year of Establishment	
6. Address of Corporate Office	
6a. E mail address	
6b. Telephone no.	
7. Address of Plant site (s) with Tel No., Fax No. etc	
8. Names of the Contact person: a. At factory With Tel no. & Mobile No b. At office with Tel no. & Mobile No	a. At factory , Mr. _______________ Tel / Mobile ; ____________________________ b. At office , Mr. __________________ Tel / Mobile : ________________________
9. Name and address of Proprietor / M.D. a. Telephone No. b. Residential Address with Tel. No.	Mr. ____ a. Telephone No. b. Residential Address with Tel. No.
10. Name and addresses of partners/Share holders along with Telephone Nos. and Fax Nos.	1.Mr. ____ a. Telephone No. b. Residential Address with Tel. No 2.Mr. ____ a. Telephone No. b. Residential Address with Tel. No
DETAILS OF INFRASTRUCTURE	
11. Year of Establishment and year wise details of expansion/modification done	
12. Capacity of the Unit in terms of lakh bags/month and no. of shifts operated	

13. Capacity utilization per year, during the last 3 years. The same shall be supported by relevant details/ documents	
14. Power Facilities details (Electricity supplier, capacity) with details of Diesel Generator Set, if any (Capacity & Make)	
15. Sources of Raw Materials :(a)Name & address of HDPE Manufacturer. (b) Name & address of LDPE Manufacturer. ~~(c) Name & address of HMHDPE Manufacturer.~~ (Provide the details of the nearest dealer of the above raw materials in the locality of your factory.)	a)Name - address - (b) Name address - (c) Name Address
16. Details of Machinery:	
a. Detail of Looms (Nos., Make, Circular/Flat, Capacity of each, etc.).	No of Looms : Make of Loom : Capacity of each Loom :
b. Detail of Extruders (Nos., Make, Capacity of each, etc.).	No of Extruders : Make of Extruders : Capacity of each Extruders :
c. Details of Lamination units(Nos., Make, Capacity of each, etc.) if not own, then the details of the Company where it is being done) Whether Chiller is available?	No of Lamination units : Make of Lamination units : Capacity of each Lamination units :
d. Details of Stitching Machines (Nos., Make, Capacity of each, etc.).	No of Stitching Machines: Make of Stitching Machines: Capacity of Stitching Machines:
e. Details of Printing Machines (Nos., Make, Capacity of each, etc.).	No of Printing Machines: Make of Printing Machines: Capacity of Printing Machines:
17. a.Brand name of Ink used for printing and details of ink manuffacturer with address, tel no. & fax no 18. b.Whether facility of corona printing available.	a. b.
19. Frequency of In - Process Quality Checks	
20. In House Testing Facilities & particular of equipments.	
21. Manpower a. Technical with Qualification. b. Non-Technical. c. Managerial/Supervisory	a. b. c.
22. Any manufacturing constraints	
~~23. Whether capable of making laminated HDPE bags with HMHDPE liner hemmed at the top and stitched at the bottom, with colour specified by RCF~~	YES / NO

24.	Whether capable of making outside laminated PP bags	□ YES / □ NO
25.	Whether capable of making PP bags with BOPP lamination If Yes , provide details of facilities	□ YES / □ NO
	EXPERIENCE CRITERIA	
26.	**For NON - MSE vendors:** a. Vendor must have supplied minimum 20 lakh HDPE bags to Fertilizer/Chemical Process Industries in each of the last 3 financial years.(2022-2023, 2023-24 & 2024-2025) Vendor to submit the copies of Purchase Orders placed by Fertilizer/Chemical Process Industries and executed during last 3 years mentioned above. b. Vendor to submit Certificate from its major customers clearly mentioning the satisfactory completion of the contract OR furnish the following details of their customers: i. Name Of Customer and order reference no. ii. Contact No. iii. Email id iv. Name of contact Person RCF will correspond with the customers and seek clarifications regarding the vendor's performance. If satisfactory reply is not received within reasonable time, the offer of such vendors will not be considered for further evaluation. OR Vendor to submit on their Company`s letter head the self-certification of quantity of bags supplied against each of the above POs per year and declaring that they have successfully executed these orders, as per format attached as Annexure-XVII of NIT. The self-certification has to be endorsed by CA and shall mention UDIN no. on the same. Certificate/ documents issued by Chartered Accountant without UDIN Number will not considered valid. The same shall have to be supported by copies of Purchase Orders placed.	□ submitted / □ Not submitted
27.	**FOR MSE vendors** a. Vendor must have supplied minimum 7 lakh HDPE bags to Fertilizer/Chemical Process Industries in financial year,i.e. FY 2024-25. Vendor to submit the copies of Purchase Orders placed by Fertilizer/Chemical Process Industries and executed during last 1 year. Vendor to submit the copies of Purchase Orders placed by Fertilizer/Chemical Process Industries and executed during one year as mentioned above. b.Vendor to submit Certificate from their customers clearly mentioning the satisfactory	Details submitted in Annexure XVII : □ YES / □ NO

	completion of the contract OR furnish the following details of their major customers: i. Name of Customer and order reference no. ii. Contact No. iii. Email id iv. Name of contact Person RCF will correspond with the customers and seek clarifications regarding the vendor's performance. If satisfactory reply is not received within reasonable time, the offer of such vendors will not be considered for further evaluation OR Vendor to submit on their Company`s letter head the self-certification of quantity of bags supplied against each of the above POs per year and declaring that they have successfully executed these orders, as per format attached as Annexure-XVII of NIT. The self-certification has to be endorsed by CA and shall mention UDIN no. on the same. The self-certification has to be endorsed by CA and shall mention UDIN no. on the same. Certificate/ documents issued by Chartered Accountant without UDIN Number will not considered valid. The same shall have to be supported by copies of Purchase Orders placed (MSE Vendors should have experience of minimum 1 year (MSE Vendors having less than 1 year experience shall not be considered)	
28.	Details of UDYAM REGISTRATION CERTIFICATE to be submitted by MSE bidders on CPP/GeM portal is mandatory, failing which bidders will not be allowed to enjoy benefits of PP Policy as per MSMEs order, 2012.	UDYAM REGISTRATION NUMBER **No. ---------------**
	REGISTRATION DOCUMENTS	
29.	Copy of Registration Certificate of Industrial Unit/ License to work.	□ submitted / □ Not submitted
30.	Copy of Latest Memorandum of Association and Article of Association and/or Partnership Deed, as the case may be.	□ submitted / □ Not submitted
31.	Copy of GST Registration	**GSTIN No.**_________________ (Enclose copy of GST Registration).
32.	Copy of PAN card	**PAN No.**_________________ (Enclose copy of PAN Card).
33.	In view of fulfilling of compliances of Plastic waste management rule 2016, vendor shall have valid registration on CPCB EPR Portal and submit valid registration certificate.	□ submitted / □ Not submitted
	FINANCIAL DOCUMENTS	
34.	Net worth of the bidder should not be negative on 31.03.2025. It means the net worth of the	The bidder to submit the documentary proof e.g. audited balance sheet, P&L account etc. for the same with Net

	bidder should not be negative in the balance sheet of financial year 2024-2025. AND Net worth of the bidder should have not eroded by more than 30% (thirty percent) in the last three years, ending 31.03.2025. It means the net worth of financial year 2024-2025 should not be less than 30% compared to the net worth of financial year 2022-2023. The bidder to submit the documentary proof e.g. audited balance sheet, P&L account etc. for the same with Net Worth Certificate duly certified by practising CA with membership number, seal, signed and UDIN number. In case the date of constitution/ incorporation of the bidder is less than 3 years old, the following will be applicable: • The Net Worth in each of these years should not be negative. • Net Worth in respect of the immediate previous financial year should not have eroded more 30 per cent than that of its previously audited financial statement. In case the Bidder has completed financial statements of only preceding year, the clause of net worth erosion will not be applicable. .	Worth Certificate duly certified by practising CA with membership number, seal, signed and UDIN number. submitted / □ Not submitted
35.	**FOR NON- MSE** : Audited Balance sheet for last three years.(Vendors having Turnover of less than Rs. 3 crores in each of the last three years shall not be considered) **FOR MSE** : Audited Balance sheet for last year. (Vendors having Turnover of less than Rs. 1 crore in last year shall not be considered)	**FOR NON- MSE** Turn over , during: 1.FY 2022-2023-Rs. ___________Crores □ submitted / □ Not submitted 2.FY 2023-2024- Rs. ___________Crores □ submitted / □ Not submitted 3. FY 2024-2025- Rs. ___________Crores □ submitted / □ Not submitted **FOR MSE** Turn over , during: FY 2024-2025- Rs. ___________Crores □ submitted / □ Not submitted
36.	Independent Chartered Accountant's Certificate furnishing the names of any associated units of the Applicant or names of any units in which any of the Directors/Partners has any interest. In case Applicant has no associated unit and/or none of the Directors / Partners have any interest in any other units, certificate to be furnished to this effect. For such cases where the Vendor has any associated units or the Directors/ Partners of the Applicant has any interest in any other units, the decision to consider their application any further shall lie solely with RCF. RCF reserves the right to	□ submitted / □ Not submitted

register any one unit out of the units owned by the same owners/ directors	

PRE-QUALIFICATION FOR START-UPS:

Start-ups meeting the below criteria shall be considered for order quantity reserved for Start-ups as mentioned in the NIT after matching the lowest rate. They shall be considered for this reserved quantity for a period of 3 years from the date of their pre-qualification. After a period of three years they need to qualify through the normal pre-qualification process mentioned above. Such Start-ups shall not be a part of RCF's pre-qualified vendor list for procurement of HDPE bags.

1. Proof of Issue of Real Time Recognition Number from DIPP (Department of Industrial Policy and Promotion) as Start-up	**Submitted / Not submitted**
2. Year of establishment shall not be more than seven years from the due date of tender	**Submitted / Not submitted**
3. Audited balance sheets from incorporation. Any year`s turn over shall not be more thanRs. 25 Crores	**Submitted / Not submitted**

Note : Certificate/ documents issued by Chartered Accountant without UDIN Number will not considered valid.

I/We certify that all information furnished by Me/Us is correct and true and in the event that the information given is found to be incorrect /untrue, RCF reserves the right to disqualify me/us or terminate our contract without giving any notice or reason thereof.

(Signature & Seal of Proprietor / Authorized Signatory)

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ANNEXURE- XVII

SELF DECLARATION ABOUT THE SUCCESSFULLY EXECUTION OF THE PURCHASE ORDERS PLACED BY FERTILIZER/CHEMICAL PROCESS INDUSTRIES

(Vendors to be submitted on their company`s letterhead with duly signed and stamped by Chartered Accountant and mention UDIN no.)
Note : Certificate/ documents issued by Chartered Accountant without UDIN Number will not considered valid.

"I/We, ______________________________ hereby solemnly declare that, We have successfully executed the following Purchase Orders for supply of HDPE bags."

Year wise details of execution of Purchase Orders

Sr, no	Name of the Customer	PO no	Date of PO	PO quantity (Lakhs)	Supplied quantity (Lakhs) In mentioned financial years	% Rejection of PO quantity
1						
2						
3						
4						
5						
1						
2						
3						
4						
5						
1						
2						
3						
4						
5						

"I/We certify that all information furnished by Me/Us is correct and true. RCF may verify the above information and in the event that the information given is found to be incorrect /untrue, RCF reserves the right to disqualify me without giving any notice or reason thereof."

(Signature & Seal of Proprietor / Authorized Signatory)